



Access Statement for **Craven Museum & Gallery**

Town Hall
High Street
Skipton
BD23 1AH

**CRAVEN MUSEUM
& GALLERY
SKIPTON**

Introduction

Craven Museum & Gallery is a fascinating local history museum located in Skipton's historic Town Hall. Visitors can find out about the history of the Craven Dales and enjoy interactive family activities. The ground floor gallery has a changing programme of exhibitions, events, workshops and family fun days.

Pre-Arrival

- A full colour leaflet is available which contains information about opening times, website, contact details and a local map. The leaflet is available in large print on request.
- Telephone and email contacts are available (see below)
- The museum is located in the Town Hall in Skipton town centre on the High Street and easily accessible by car. For satellite navigation systems the postcode is **BD23 1AH**.
- The museum is a five minute walk from Skipton bus station and a twenty minute walk from Skipton railway station.

- The gallery is situated on the ground floor and the museum is on the first floor. A stair lift is available for access to the first floor.
- The website is www.cravenmuseum.org, the font size can be changed as required.
- There are 5 radar toilets in Skipton, located at the Town Hall, train station, bus station and both the High Street and Coach Street car parks. These car parks are "Pay and Display".

Arrival & Car Parking Facilities

- There is a small pay and display car park behind the Town Hall. The car park is tarmac and contains speed bumps. The costs of parking are as follows:

High Street parking (Inc. Town Hall South, Sat, Sun and B/Hols)		Monday - Saturday	Sunday
POP &SHOP (Designated bays only)	Up to 30 mins	£0.20	£0.20
Car and Motor Cycle	Up to 1 Hour	£1.20	£1.20
	Up to 2 Hours	£2.30	£2.30
	Up to 3 Hours	£3.50	£3.50
	Up to 4 Hours	£4.50	£4.50
	Over 4 hours	£8.00	£4.50
	Overnight*	£2.00	£2.00
Coach	Up to 1 Hour	£2.50	£2.50
	Up to 2 Hours	£4.70	£4.70
	Up to 3 Hours	£6.80	£6.80
	Up to 4 Hours	£8.60	£8.60
	Over 4 Hours	£10.00	£10.00

- Easy-access parking spaces are located at the front and rear of the Town Hall. At the front there are 3 spaces on a cobbled surface; and at the rear there are multiple spaces behind the Town Hall in the car park.

Information for Blue Badge Holders:

Drivers parking in a designated blue badge parking bay and displaying a valid blue badge may park for a maximum free period of three hours. Parking in excess of the three hour free period will require payment of the current car park charges for the additional hours. Drivers parking outside of the designated blue badge parking bays are required to pay the current charges for their vehicle's entire stay. Current Pay & Display charges are displayed on the tariff boards adjacent to the Pay & Display machines in each car park.

- There is ramp access to ground floor of the Town Hall round the side of building (on the road named Jerry Croft). To access the building from the High Street entrance there are five steps, fitted with a hand rail.
- Access to the museum on the first floor is by stairs or a stair lift which is located at the back door of the Town Hall.
- Staff can be called for assistance by ringing the bell at the bottom of the stairs at the back of the Town Hall or by asking the member of staff in the ground floor gallery.
- External signage is restricted and awaiting planning permission. A free standing A board in large font is located on the cobbled area at the front of the Town Hall.

Main Entrance, Reception & Ticketing Area

- The museum is open Mon, Weds, Thurs, Fri, Sat 10.00-4.00 and the first Sunday of the month from April to September 10.00-4.00. Entry is always free.
- The main entrance is via the front (side hung) door of the Town Hall or the entrance on Jerry Croft. There are five steps to reach the

ground floor from the front entrance, there is a white metal handrail at 94cm from the ground. The Jerry Croft entrance has no stairs and is fitted with automatic doors.

- The museum is located 12 metres along the carpeted and vinyl main corridor and to the left. The museum entrance is directly across the hallway if entering from the Jerry Croft entrance. Both entrances have a wide well lit opening to the foyer area with direct ground floor entry to the gallery.
- Access to the upper museum area from this entrance is via 23 steps which have a light strip at the step edges as a colour contrast and a black step face. A black handrail is situated at a height of 94cm. There are landing areas after 3 and 13 steps.
- Staff are available in the Tourist Information Centre on the ground floor of the Town Hall and also in the museum/downstairs gallery for assistance with the stairs or to direct visitors to the stair lift at the rear of the building. **Please note that from the summer of 2015 there is no stair lift access to the first floor of the museum because of ongoing changes to the building.**
- **The stair lift can be accessed from the front of the Town Hall by walking through the main hall and annex to the back door of the building which is side hung and 104cm wide.) If there is no entry available through the main hall, the gallery staff will open the rear door of the gallery to provide access to the stair lift through the annex.**
- **Staff can be summoned for assistance with the stair lift by ringing the call button at the bottom of the steps (There are 23 steps to reach the museum on the first floor which have a white handrail at 94cm high.) This entrance is only for users of the stair lift and staff.**
- The ground floor gallery is well lit by spot lights and is spacious, staff are on hand to assist and inform and have the use of a table at a

height of 60cm where pencil and paper are available. The gallery contains a number of chairs.

- The upper museum is more dimly though uniformly lit by spot lights and strip lights with some natural light. It is filled with cases and artefacts of a wide range of sizes. All gangways and cases can be maneuvered by a wheelchair with careful use. Staff are on hand to assist and inform and have the use of a desk which is 73cm high where pencil and paper are available. The museum contains a number of chairs

- Internal signage at the front and back entrances to the museum is in large font.

Public Areas - Hall, Stairs, Landing, Corridors etc

- The main Town Hall corridor is always kept clear of chairs as it can be very busy with visitors for the museum or events in the main hall.

- The museum and gallery have chairs located in multiple areas around both rooms.

- The front entrance doors into the Town Hall both swing. There are no closed doors in the museum.

- The flooring in the Town Hall foyer and upstairs museum are carpeted.

- The internal steps are linoleum

- The corridor leading to the museum is vinyl.

- The downstairs gallery has a wooden floor.

- Public WCs are accessed from the main corridor in the Town Hall.

There is a wheelchair access toilet and baby changing facilities.

- Dogs are allowed in the main Town Hall but guide dogs only in the museum and the gallery.

Public Areas - Sitting room, lounges, lobbies etc

- The foyer area of the main entrance to the museum leads onto the downstairs gallery and the steps to the first floor museum.
- It is a wide, well lit, carpeted area and houses a large sign with opening details about the museum.
- Chairs can be placed in this area by asking the member of staff in the gallery.

Public WCs

- The public toilets are accessed from the main Town Hall corridor and are 12 metres from the front entrance and 2m away from the Jerry Croft entrance.
- The corridor is 2 metres wide and is vinyl floored. Signs for the toilets are on the doors.
- The parent and baby toilet is in the female toilets, it has a baby changing area of 130cm x 58cm and contains a nappy bin.
- The wheelchair access toilet has a pictorial sign on the door.
- The wheelchair access toilet cubicle is 155cm x 204cm, it contains a hand basin, soap dispenser, paper towel dispenser and waste bin. Access is via a push open door to get in which is 92cm wide. The door pulls for exit and has a large 31cm handle.
- The walls are contrasted with off-white walls and grey floors. There

is an emergency pull cord.

- The toilet is 48cm high and has a fixed support rail to the left and a hinged (lift up) rail to the right. The rails are 65cm high
- The basin has a single lever thermostatic tap.
- All of the toilets have a non-slip composite floor and coat hooks on the back of the cubicle doors.

Shop

- The shop and Tourist Information Centre are located to the left hand side of the main Town Hall corridor which is carpeted. If entering through the Jerry Croft entrance, turn left walk down the corridor for 4m and enter the Tourist Information Centre through the doors on the right.
- All items for sale are labelled with prices in large print.
- The lighting is uniform and provided by spot lights and strip lights.
- * The goods for sale are located on shelving units, some of which are above 1.5 metres high.
- A member of staff will be available to assist.

Attractions (Displays, exhibits, rides etc.)

- Most of the displays can be seen from wheelchair height.
- All object labels are in the process of being rewritten to provide an introductory sentence in large print in a contrasting colour.
- Where appropriate, interpretation panels are present in large font with illustrations. They are at a variety of heights but usually have a mid height of 140cm. They are made from board.
- There are a number of interactive displays on both floors, these are

at an appropriate height for use from a wheelchair.

- Some archaeology displays can only be seen by children, by standing on a small viewing platform. Unfortunately these displays are not accessible by wheelchair.

Additional Information

- The fire alarm has a loud continuous siren, all staff are trained in the evacuation procedure.
- The fire exit from the ground floor gallery is through a door 94cm wide at the rear of the gallery. The exit is level and goes along the side of the Town Hall building on a tarmac surface
- The fire exit from the first floor is through a door 90cm wide at the rear of the museum. The exit is by 23 steps to the ground floor and then via the back door along the paving stones and tarmac. For wheelchair users there is an allocated 'safe room' at the rear of the museum through a large wooden, sliding door to await rescue from the fire service. **Please note that from the summer 2015 there is no stair lift access to the first floor of the museum because of ongoing changes to the building.**
- The fire assembly point is behind the Town Hall toward the car park, outside the clothes shop called Next (opposite Bizzie Lizzies fish and chip shop).
- Escape routes are on display at all museum exit points.
- A wheelchair is available for visitors use free of charge.
- Guide dogs are allowed in the museum and gallery
- The volume of the music playing in the gallery can be changed on

request. Staff are always on hand in the museum and the gallery to assist.

- There is a video playing in the museum, the volume can be changed on request.

Contact Information

Address: Craven Museum & Gallery
Town Hall
High Street
Skipton
BD23 1AH

Telephone: 01756 706407

Email: museum@cravenc.gov.uk

Website: www.cravenmuseum.org

Hours of operation:

The museum is open Mon, Weds, Thurs, Fri, Sat 10.00-4.00 and the first Sunday of the month from April to September 10.00-4.00.

Entry is always free.

Local accessible taxi numbers: Local accessible taxis can be provided by Skipton Taxis on 01756 701122 or Taxis 20 20 20 on 01756 202020.

Contact Telephone and Email Address

We welcome your feedback to help us continuously improve if you have any comments please phone 01756 706407 or email museum@cravendc.gov.uk

5 August 2015